

WITHHOLDING
TAX PAYMENT VOUCHER
GENERAL INSTRUCTIONS

CHANGES YOU SHOULD NOTE

Do not use Form VP-1 for withholding tax payments.

INTERNET FILING

Form VP-1W can be filed and paid electronically through the State's Internet portal. For more information, go to tax.hawaii.gov/eservices/.

PURPOSE OF FORM

Use this form if you are submitting a payment to the Department of Taxation for your **withholding tax**. Using Form VP-1W allows us to process your payment accurately and efficiently.

HOW TO COMPLETE FORM

- 1) Print your name in the space provided.
- 2) Check the appropriate box and enter Period Ending or your Tax Year Ending, whichever is applicable.

- 3) In the space provided print the last 4 digits of your FEIN or SSN; your Hawaii Tax I.D. No. (your 8 digit account number with the 2 digit extension); and the amount of your payment.
- 4) Make your check or money order payable in U.S. dollars to the **"Hawaii State Tax Collector"**. Make sure your name, filing period, and Hawaii Tax I.D. No. appear on your check or money order. Do not postdate your check. **Do not send cash.**

WHERE TO FILE

Detach Form VP-1W along the dotted line and send the Form VP-1W and your payment to the mailing address noted below.

Hawaii Department Of Taxation
P.O. Box 3827
Honolulu, HI 96812-3827

✂ — — — — — DETACH HERE — — — — — ✂
Form (Rev. 2016)

VP-1W



XWF161

STATE OF HAWAII
DEPARTMENT OF TAXATION
WITHHOLDING
TAX PAYMENT VOUCHER

DO NOT WRITE OR STAPLE IN THIS SPACE

DO NOT SUBMIT A PHOTOCOPY
OF THIS FORM

Name

PERIOD ENDING

Last 4 Digits of Your FEIN or SSN

TAX YEAR ENDING

Hawaii Tax I.D. Number

Print the amount of your payment in the space provided. ATTACH THIS VOUCHER WITH CHECK OR MONEY ORDER PAYABLE TO "HAWAII STATE TAX COLLECTOR" Write the tax and filing types, and your Hawaii Tax I.D. Number on your check or money order. **Mail this voucher with payment to:**
Hawaii Department of Taxation
P.O. Box 3827
Honolulu, HI 96812-3827

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Amount of Payment